

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Deputy Director (Support)  
Room 124A, East Building

NO.

DD/S-58-4424

DATE

12 November 1958

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. SA-DCI (P&D)

Dick:

I am attaching herewith two papers. The first is a copy of a self-explanatory Memorandum for the Record of my conversation with Bob Macy indicating the present position of the Bureau of the Budget concerning our Fiscal Year 1960 Budget Request. The second outlines an exercise which each component of the Agency has been requested to go through so that we can present to the Director the over-all impact of complying with the Bureau's present recommendations. (We haven't agreed to anything yet, but I am tentatively committed to discuss the matter again with Bob Macy on Friday.) I would appreciate it if we could have two things from you: first, the impact on your program of accepting the dollar and personnel reductions which the Bureau advocates; and, second, your over-all evaluation of what we might do to reduce our research and development and external research costs. The Director told me that he would like to talk to the two of us together about these matters. I realize that time is very short, but we hope to have all of this information in our hands by the close of business on Thursday so that we can consolidate it for the Director's consideration sometime on Friday.

DD/S:LKW:laq

10. Distribution:

O - SA-DCI(P&D) w/cc of DD/S-58-4424  
& paper entitled "FY 1960 Budget."

11. 1 - DD/S chrono

1 - DD/S subject

12. ✓ 1 - DD/S EO file - Budget-FY 1960 w/  
cc of paper on "FY 1960 Budget."

13. DD/S-58-4424 - MFR dtd 10 Nov 58 by DD/S,  
subj: "Budget Request for Fiscal Year 1960."

14.

15.

L. K. White